



IMPERIAL DOVE COURT DE FRESNO, INC.

Reign 50



THE COURT OF DIVERSITY, INCLUSION & TRANSFORMATION

Policies and Procedures

Imperial Dove Court de Fresno, Inc.

REIGN 50

The Court of Diversity, Inclusion & Transformation

June 14, 2023

Prepared by

The Silver Fox, Community Loving, First Elected Trans- Latino Emperor &
Roar of the Lion HMIM Emperor 50, Zayn Anthony

And

The Royal Hawaiian Hibiscus of the Central Valley with Sass & Class,
HMIM Empress 50, Kye- Lah DeLeon



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Preamble to the Bylaws of the Imperial Dove Court de
Fresno, Inc.

Service through united action, guided by intelligence, is the hallmark of this corporation. Believing such unity essential for the mutual understanding and advancement of the interests and general welfare of citizens throughout Fresno, Madera, Tulare, Kings and Kern Counties; we have formed this corporation, the objectives of which shall be:

- A. Cultivate friendship among its members.
- B. Promote harmonious relations between members and the community.
- C. Place the members of this community on a higher plane of understanding and concern for our fellow humans.
- D. Be of assistance and aid to all who are in need if it is within our power to do so.

We are representatives, and on behalf of our peers, desire to preserve and support the titles of Emperor and Empress of the Imperial Dove Court de Fresno, Inc. At the same time, we believe that the said titles of Emperor and Empress of the Imperial Dove Court de Fresno, Inc. can never become the personal property of a few individuals but will be held in trust for the benefit of all the people of Fresno, Madera, Tulare, Kings and Kern Counties. To provide laws for the government of this corporation, we adopt these bylaws that shall govern the officers and subordinate members of this corporation in the exercise of their rights and discharge of their duties and obligations in accordance with the high standards of responsibility and conduct herein set forth.

Policies & Procedures of the 50th Reign



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The Reigning Monarchs, President & Vice-President of the Court, request and expect that everyone will treat each other with kindness, love and respect, and also work together with encouragement and positivity to accomplish the goals of this organization and reign. When guests attend our Court meetings or functions, we ask that everyone show all guests common courtesy and make them feel welcome. Anyone who is unable to meet these expectations shall be asked to leave the meeting and/or function. All are welcome to attend our meetings and functions and we encourage new people to join our organization for the continued betterment of our community.

Section 1: Monthly Court Meetings

A. Court Meetings during the 50th Reign will be regularly held in person at the Fresno Equal Opportunities Commission (EOC) LGBTQ+ Resource Center located at 1252 Fulton Street, Fresno, CA 93721. In addition, court meetings will be available via Zoom, for those court members, Imperial Family, and guests, who are unable to be present in person. A Zoom link will be provided and posted virtually on the day of the court meeting via Facebook on the Reign L page. (REIGN L THE COURT OF DIVERSITY, INCLUSION, AND TRANSFORMATION).

B. Court Meetings will be held on the first Monday of every month. If there is a holiday, the meeting will be held the next day, on Tuesday, or on the Monday of the following week. Tentative rescheduling dates are at the discretion of the Reigning Monarchs.

C. Monthly Court Meetings will be held at 7:30 pm PST.

D. At the discretion of the Reigning Monarchs, the venue can be changed. The Reigning Monarchs shall notify the court at the court meeting prior to the venue



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change, whenever possible. If this cannot happen due to unexpected events, signage shall be placed at the original venue and/or posts will be made on social media.

E. Meeting Agendas - The agenda for the Court meetings shall be produced the day before each meeting. Any issue needing to appear on the agenda should be submitted to the President of the Court at least 24 hours before the beginning of a Court meeting to be included in the agenda. (In most cases, by 7pm on the Saturday before the meeting).

F. Court Meetings will follow the agenda under the moderation of the Court President or chair delegated by the Court President.

G. Special presentations to the Court shall occur immediately after the Call to Order.

H. Tardiness. It is the responsibility of any member to arrive on time. Latecomers are responsible for making their presence known to the Secretary, at the close of the meeting.

I. All Court meetings are conducted according to the form set out in Robert's Rules of Order.

J. Discussion may occur only after a motion has been made and seconded.

a. Members shall indicate their wish to speak about the matter by raising their hand. (Physically or virtually)

b. Each member shall be given one opportunity per motion to speak for a maximum of 2 minutes.



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c. Discussion will be closed, and a vote will be taken when there are no longer any names on the speakers list or after a motion to close debate or a call for the question is made, seconded, and passed.

Section 2: Behavior

Court Meetings are for the purpose of conducting professional business of the Imperial Dove Court de Fresno. Therefore, we will not accept or tolerate any negative or inappropriate behavior. Examples of such behavior include but are not limited to, personal disagreements, arguments, attacks, inappropriate language, unprofessional outbursts, personal complaints, harassment, bullying, belittling, being disrespectful and/or being a negative distraction. Should these occur, the speaker will be ruled out of order, and should they continue, may be asked to leave the Court meeting.

A. Issues of a personal nature involving members or title holders should be directed to those parties privately, rather than during meetings.

a. Should such issues fail to be resolved in private, they may be brought to the attention of the Reigning Monarchs for a private audience to resolve the matter.

b. If it is within the Reigning Monarchs' discretion to decide, this decision is final.

c. If the issue is regarding the Monarchs or the issue affects the business of the court beyond the Reigning Monarchs' discretion, it should be brought to the attention of the Chairman of the Board.

B. Inappropriate behavior which includes loud drunkenness, disrespect, insults, profanity, harassment, or threatening gestures/comments, between



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Court members and/or Imperial Family, will not be tolerated at Court meetings or functions. This includes out-of-town events.

C. If you have a concern or disagreement with a Past Monarch or the Reigning Monarchs, please be forward by addressing the situation in a professional manner. We ask that you discuss and resolve the issue by speaking to the Past Monarch/Reigning Monarchs in person.

D. Inappropriate behavior, harassment, disrespect, profanity, insults, or threatening gestures made from the community, members of visiting Courts or other organizations toward the Imperial Dove Court de Fresno Inc., shall not be tolerated at Court meetings or functions.

E. Problems or disturbances that occur at Court meetings or functions should be reported to the Monarchs or those acting in the capacity in the Reigning Monarchs' absence (i.e., Function Coordinators, and/or member of the Board of Directors).

F. In the case of disturbances, disagreements, inappropriate behavior, disagreements, etc., the Reigning Monarchs request that:

- a. Parties involved first attempt to resolve their differences between themselves.
- b. If this is not possible, the Reigning Monarchs shall attempt to resolve the matter.
- c. Lastly, if there still is no resolution, the Reigning Monarchs, parties involved, and the Executive Board Members shall try to resolve the issue.



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Section 3: Discipline

If any member of the court feels that another member has behaved in a manner that would negatively reflect upon the Imperial Dove Court de Fresno Inc., they may report behavior to the Reigning Monarchs or the Chairman of the Board.

A. The Monarchs and Chairman of the Board may then arrange a meeting together with the member involved and the individual making the accusation. Be cautioned, hearsay evidence is not admissible.

B. The meeting will take place to evaluate the situation and review evidence. If after review of the facts, the Reigning Monarchs and the Chairman of the Board feel that it is serious enough to warrant further action, a disciplinary committee shall be formed to investigate the charges and make a recommendation.

C. If disciplinary action is deemed necessary, the Reigning Monarchs may take the following actions in a progressive manner.

- a. Verbal warning by the Reigning Monarchs
- b. Written warning by the Reigning Monarchs
- c. Letter of Reprimand, with disciplinary action
- d. Removal of Title

D. If the misconduct is in violation of any city ordinance/code, state, or federal law, the applicable law enforcement agency will be notified.

E. Misconduct, related to alcohol, disruptive or inappropriate behavior can and will have you removed from a Court meeting/function/event and this conduct will have disciplinary consequences. This policy applies to all Court Members, the Reigning Monarchs, and Imperial Family and guests thereof.



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- F. The use of illegal substances at any function of the Imperial Dove Court is forbidden.
- G. No persons under the age of 21 may consume alcohol or have alcohol in their possession at any function of the Imperial Dove Court.
- H. Anyone who is deemed by the bartender on duty to have consumed enough alcohol to be considered inebriated may be denied any further alcoholic beverages and if their behavior warrants such, be asked to leave. I. No one under the age of 21 may serve alcohol.
- J. Bringing your own alcohol or beverages to any of the Court meeting/function/event is prohibited and will result in removal from Court meeting/function/event and will have disciplinary consequences.
- K. All drinking of alcoholic beverages shall be served under the Alcohol Beverage Control (ABC) guidelines.

Section 4: Court Functions

- A. Each of the fundraising events of the 50th Reign may have an Imperial Family Advisor and an Event Coordinator named by the Reigning Monarchs.
- B. The Event Coordinator would be responsible for working together with the Imperial Family Advisor to put together a committee to plan and execute the event they have been assigned.
- C. The Event Coordinator is accountable to the Imperial Family Advisor and should keep them apprised of all work being done on the project.



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D. A proposed budget shall be submitted 2 months in advance, when possible, at the Court Meeting to be voted and approved. This budget must first be submitted to the reigning Monarchs for their initial approval.

E. Each Event Coordinator should choose several Court Members to help them in the planning and preparation of their function including crews for set-up and teardown. A volunteer sign-up sheet or round-up meeting may also be conducted.

F. Event Coordinators set/conduct meetings of the Committee together with the Imperial Family Advisor and keep appropriate records of those meetings.

G. Emcees and Entertainers for each event shall be recommended by the coordinator; however, final approval of emcees and entertainers is at the discretion of the Reigning Monarchs.

H. Event Coordinators and Committee members may solicit donations from business and private citizens to maximize the amount of money that can be raised at our events. Letters describing the work of the IDC and its tax status may be obtained from the Court Secretary or Reigning Monarchs.

I. Any direct soliciting should be reported to the Event Coordinator and the Imperial Family Advisor of the event.

J. There will be no complimentary tickets provided for events unless approved by the Reigning Monarchs. Approval will be at the sole discretion of the Reigning Monarchs.

K. Any minor attending an IDC function during the 50th Reign must be accompanied by a parent or guardian, and they are responsible for always supervising the minor.



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- a. The Reigning Monarchs will designate Special ticket pricing for minors for in person events. (Under 12 years old is half price of an adult ticket)
- L. The drink prices for the bar during the 50th Reign will be as follows:
- a. \$10 Special Cocktails
 - b. \$8 Top-shelf Liquor
 - c. \$7 Well Liquor, Import Beers
 - d. \$3 Beer, Wine, Energy Drinks
 - e. \$3 Soft Drinks, Juice, Jell-O Shots
 - f. \$2 Bottled Water
 - g. Prices may be changed at the discretion of the Reigning Monarchs
- M. A program may be produced for each of the major, in-person functions of the reign. Ads for these programs may be sold for single events including the Coronation 51 Program. See Coronation Program Ad Pricing Addendum.
- a. Ad subscription available at Monarchs discretion.
 - b. Smaller events may have programs with ads as well, prices to be determined at the time of the event by the Reigning Monarchs.
 - c. Coronation Programs Ads: See Coronation Ad Pricing Addendum.

Section 5: Insurance Responsibilities

Anyone driving on behalf of the Imperial Dove Court, must submit a copy of their driver's license and proof of insurance to be kept on file.



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Section 6: VIP Passes

- A. When purchasing a VIP pass, it must be paid no later than December 17, 2023. A payment plan will be established, or the VIP may be paid in full (equaling \$300). A minimum of \$60.00 should be paid per month for 5 months at each function/event, beginning in June or July. If there is no event scheduled for that month, a payment must be made to the treasure. See VIP Pass Addendum.
- B. Any VIP pass not paid in full by the date due, shall become null and void.
- C. VIP Pass Holders who have not paid for their VIP Pass in full must make a minimum payment, equally the entry of each event they attend until VIP Pass is paid in full.

Section 7: Donations

A. Acceptable Forms of Payment

a. Checks

1. Checks will be accepted at the discretion of the Reigning Monarchs. All checks must be made out to "Imperial Dove Court de Fresno, Inc.", no (IDC) abbreviations.
2. Checks may be handled in person with the invested Treasurer or mailed to:
P.O. Box 4465
Fresno, Ca 93744

b. Virtual Transfer

1. Online via the Court website at:
<https://www.idcfresno.org/donate>
2. Electronic transfer to the invested Treasurer of the current Reign.



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c. In person

- 1. Cash or Card paid directly to the invested Treasurer of the current Reign.**

Section 8: Tips and Gratuities

- A. Money given to members of the IDC as a tip, either when performing or bartending is a gratuity given to the individual.**
- B. Donating tips back to the organization is strongly encouraged however not mandatory.**
- C. If a performer or bartender chooses to keep their tips in lieu of donating; no individual shall make negative comments or publicly shame them for doing so.**
- D. If a performer or bartender pays for entrance to an event, they may keep their tips. If the performer or bartender chooses not to pay for entrance to an event, it is strongly suggested to donate their tips to the organization.**

Section 9: Crowns, Sashes, etc.

- A. Crowns, tiaras, medals, and sashes may be worn at IDC events by Court members appropriate to their invested titles. Pageant crowns may be worn by those who received these honors.**
- B. It is particularly appropriate to wear crowns, coronets, baronets, and tiaras at formal state functions.**
- C. When traveling as a guest to another realm, it is important to check on the local custom before wearing crowns. When in doubt, ask our Reigning Monarchs.**



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Section 10: State Affairs

There are only 3 Formal State Affairs for the Imperial Dove Court. Please dress either in formal attire (Black Tie, Gowns and Crowns) or in the event theme if possible.

- A. Investitures 50
- B. Ducal Ball 50
- C. Coronation 51

Section 10: Coronation Court Walks

It is the desire of the Reigning Monarchs that court walks conducted for coronations be cohesive in theme and/or color. Those walking with the Court of the 50th Reign must adhere to the color theme chosen by the Reigning Monarchs or be in coronation themed attire. The designated color and/ or theme will be shared with court members in advance of the coronation. It is highly suggested that all male court members wear gloves when walking as part of the 50th court. ***Reign 50 Policies and Procedures are subject to change at the Reigning Monarchs discretion.

Section 11: Contact Information

- A. Imperial Dove Court Board of Directors
 - 1. <https://www.idcfresno.org>
- B. Emperor 50 Zayn Anthony
 - 1. emperor50fresno@gmail.com
- C. Empress 50 Kye- Lah DeLeon
 - 1. empress50fresno@gmail.com



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Application for a VIP Pass to the events of The Imperial Dove Court's
50th Reign

Legal Name: _____

Preferred Name/ Pronouns: _____

Title with the Court: _____

Mailing Address: _____

City, State & Zip Code: _____

Stage Name (if applicable): _____

E-Mail: _____

Phone #: _____

I agree to pay the Imperial Dove Court de Fresno the amount of \$300 (up to five installments by December 17, 2023) for a VIP Pass to the listed events of the 50th Reign. *

Signature _____ Date: _____

PAID SCHEDULED PAYMENTS are to be initialed by Executive Treasurer or Chairman of the Board of Directors.

| | |
|-------------|--|
| July 22 | |
| August 26 | |
| October 7 | |
| November 18 | |
| December 17 | |

*Events of the 50th Reign include: Investitures 50, IDC Annual Pool Party, Mirror Ball 2023, Ducal Ball 2023, Pre-Thanksgiving 2023, Closet Ball 2024, Trans Ball 2024, 4M 2024, ICP/ICPR Ball 2024, Coronation LI Out of Town Show, Coronation LI, & Coronation LI Victory Brunch 2024.



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Advertising Contract for the 50th Reign

| | |
|--------------------------|--|
| Advertiser Name | |
| Contact Person/ Pronouns | |
| Mailing Address | |
| E-mail address | |
| Phone # | |

We wish to place one or more ads in the following events programs published by the Imperial Dove Court de Fresno, Inc. We agree to pay the full amount due for each ad and to provide ad layout within two weeks of signing this contract.

| Event | Ad Size | Price |
|-----------------------|---------|-------|
| Mirror Ball 2023 | _____ | _____ |
| Ducal Ball 2023 | _____ | _____ |
| Pre-Thanksgiving 2023 | _____ | _____ |
| Closet Ball 2024 | _____ | _____ |
| Tranz Ball 2024 | _____ | _____ |
| 4M 2024 | _____ | _____ |
| Coronation LI | _____ | _____ |

Event Program ad size/cost
 (5 ½ " x 8 ½")
 \$50

Coronation 51 Program ad size/cost
 (Full page, color)
 Back Cover \$225
 Inside Cover \$175
 Full Page \$150
 Half Page \$75
 Qtr. Page \$40

Signature of Advertiser _____

Title _____

Date _____



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